

BASILDON LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	Monday 7 th September 2020
Time:	14:00pm
Venue:	Video conference call due to current Covid-19 restrictions
Chairman:	Cllr Richard Moore
Panel Members:	Cllr Jeff Henry, Cllr Anthony Headley, Cllr Tony Ball, Cllr Malcolm Buckley, Cllr Stephen Hillier, Cllr Allan Davies, Cllr Patricia Reid, Cllr Smith, Cllr Mark Biddle
Officers:	Daniel Maclean – Highway Liaison Officer Jasmine Wiles – Assistant Highway Liaison Officer Sonia Church – Highway Liaison Manager
Secretariat:	None – Sonia Church to take basic notes

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
	3	Minutes of meeting held on 22 nd June 2020 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
5 - 10	5	Report on Funded Schemes 2020/21	Dan Maclean	Report 1
11 - 19	6	Report on Schemes Awaiting Funding	Dan Maclean	Report 2
	7	Any other business:	All	Verbal
	8	Date of next meeting: TBC	Chairman	Verbal

- ✚ Any member of the public wishing to attend the Basildon Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.
- Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; Daniel.maclean@essexhighways.org